
To: Javier Arguello
From: Ericka Monger, Director of Programs
CC: Ana Corzo, Javier Morales, Federico Sacasa, Luis Hernandez, and Rodrigo Urcuyo
Date: August 9, 2006
Re: Modification of Scope of Work

Javier,

This memo serves as a modification of the CCAA Scope of Work originally contracted on July 5, 2006. After discussion with Federico Sacasa, we would like to modify your scope of work to include the overall creation of FUNIDES. In essence, you will take on the role as Interim Executive Director of FUNIDES until the organizational structure has been developed. This modification includes the following:

1. Direct program coordination with Ericka Monger, Director of Program and Federico Sacasa, President & CEO.
2. Direct oversight and supervision of the Plan de Gobierno Contracting Team, on the ground CCAA staff, and other contractors approved by Ms Monger.
3. Direct oversight and supervision of the development of the *Encuentros* and ensuring the successful implementation of the "CCAA" brand.
4. Direct oversight and supervision of the development of *FUNDIES* as an organization.

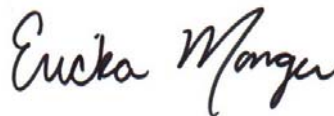
As part of this modification, any budget or program decisions will be vetted through Ericka Monger to ensure USAID requirements are met and funds are available. All on the ground staff and contractors will report to you and support you in your role as Interim Executive Director.

Any questions or comments will be addressed to Ericka Monger, Director of Programs who will work with you and the on the ground team to ensure coordination, reporting, and development of all activities and program as well as the assurances that all USAID requirements are being met.

Sincerely



Federico Sacasa
President & CEO



Ericka Monger
Director of Programs